

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
January 9, 2023
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board Vice-President Terri Muller. The Board members present were Ernest Maness, Leroy Roberts and Richard Landreth. Board President Ryan Griglak was absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. No one was in the audience.

Mr. Roberts made a motion to excuse Mr. Griglak from this meeting. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
n/a	yes	yes	yes	yes

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: December 12, 2022
- b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the minutes with the name correction from Story to Landreth on item #6 and the expense vouchers. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Designate the official posting place and the backup location for 24-hour notice of regular meetings of the Board of Directors for 2023

At the beginning of each year the board must officially designate the agenda posting place, meeting time and place for notice requirements. Currently the meeting location, time and agenda are posted on the Cortez Sanitation District's website, cortezsanitation.com. This information is also posted on the front door of the District's office.

The Board of Directors monthly meeting is on the second Monday of each month at 5:30 pm. at the District's office at 2908 S. Broadway.

Mr. Maness made a motion to approve the District's website as the 2023 official posting place for the Board of Directors monthly meeting location, time and agendas and the entrance door at the District office at 2908 S. Broadway as a backup posting location. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	yes	yes	yes

- b. Resolution #1, Series 2023, Call for Election and Designation of Election Officials

Ms. Nelson has contacted the Law Office of McCabe, Lovett and McCabe and they are available to be the Designated Election Official this year.

Mr. Maness made a motion to approve Resolution 1, Series 2023 Calling for the 2023 Regular District Election and Appointing the Law Office of McCabe, Lovett and McCabe as the Designated Election Official. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

- a. Discuss Request for an Extension of Waiver of Monthly Fee

In May 2022 the Reynolds family of 937 N. Henry called and informed the District that their house was destroyed by fire in April 2022. Per District Rules and Regulations Chapter 11, 11.1.E the District can temporarily waive the monthly service fee for a building destroyed by fire. At the May 9, 2022 the Board approved a 6 month waiver of the monthly fee. The waiver expired with October 2022 service.

Aimee Reynolds called and requested an additional couple of months until they can move into the home.

Mr. Maness made a motion to approve an extension of the waiver of monthly fees for 2 additional months. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	yes	yes	yes

7. BOARD INFORMATION

- a. Board of Directors Election in May. Self-nomination forms available at Kelly McCabe's office. They must be returned no later than 5:00 pm February 24, 2023.


All Board positions, except for Mr. Maness', are up for election this year. One position is for a 2-year term and the other three positions are for a 4 -year term.

8. ADJOURNMENT

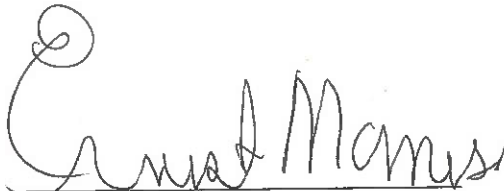
Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
Excused	yes	yes	yes	yes

The meeting adjourned at 5:53 p.m.



Terri Muller – Vice President



Ernest Maness – Secretary/Treasurer