

**CORTEZ SANITATION DISTRICT  
REGULAR BOARD MEETING  
2908 SOUTH BROADWAY  
March 9, 2020  
5:30 p.m.**

**1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL**

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Leroy Roberts and Scott Story. Board member Terri Muller was absent. Also present was District Manager Jan Nelson, Collection Systems Supervisor Jim Webb and Plant Supervisor Peter Hayes. There was no one in the audience.

**2. EXCUSE ABSENT BOARD MEMBER**

Mr. Roberts made a motion to excuse Mrs. Muller from this Board Meeting. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	n/a	yes

**3. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.**

- a. Approval of Minutes
  - 1. Regular Meeting: February 10, 2020
- b. Approval of the Expense Vouchers

Mr. Roberts made a motion to approve the consent agenda. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	yes

**4. AUDIENCE PARTICIPATION AND COMMUNICATION**

There was no one in the audience.

**5. MONTHLY REPORTS**

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

**6. BUSINESS OF THE BOARD**

- a. Old Castle SW Group Pay Request #8 in the Amount of \$121,672.20 for the Carpenter Area Sewer Replacement Project

Old Castle has shut down for the winter and will resume work in April.

Old Castle SW Group has submitted Pay Request #8 in the amount of \$121,672.20. Mr. Maness made a motion to approve Old Castle SW Group Inc. Pay Request #8 in the amount of \$121,672.20. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	yes

- b. Request for Variance of Requirement to Connect at 906 N. Market St.

Teri Paul, owner of the vacant lot at 906 N. Market St., wants to build a house on this lot and is requesting a variance of the requirement to connect to the District's sewer line when one is available within 400 ft. She states that it will be very costly to connect to the District's sewer line and instead would like to install a septic system.

A few hours before the Board meeting Ms. Paul contacted Ms. Nelson and requested to be removed from this agenda and to be added to the April agenda.

The Board briefly discussed the request. Mr. Maness made a motion to continue the discussion when Ms. Paul can provide further information. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	yes

- c. Approval to purchase John Deere Backhoe Loader for \$111,323.00. This is a budgeted item.

In the 2020 Budget \$150,000 was budgeted for a backhoe loader. Three qualified quotes were presented to the Board.

<u>Company</u>	<u>Equipment</u>	<u>Quote</u>
Honnen Equipment Co.	John Deere 410L Backhoe Loader	\$111,323.00
Century Equipment Co.	Case 590 SN T4 Backhoe Loader	\$117,299.57
Wagner Equipment Co.	Caterpillar 430F2 Backhoe Loader	\$125,936.72

The John Deere 410L Backhoe Loader was the lowest bid and is preferred by the staff.

Mr. Story made a motion to approve the purchase of the John Deere 410L Backhoe Loader for \$111,323.00. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	no	yes	absent	yes

**7. OLD BUSINESS OF THE BOARD**

None

**8. BOARD INFORMATION**

a. There were only 3 candidates for the 3 open Director’s seats. The election will be cancelled.

The following candidates are hereby declared elected:

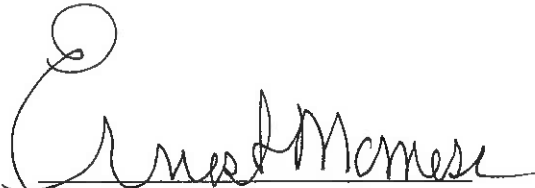
Leroy Roberts	3-year term until May, 2023
Terri Thomas Muller	3-year term until May, 2023
D. Scott Story	2-year term until May, 2022

**9. ADJOURNMENT**

Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	yes

The meeting adjourned at 6:04 p.m.

  
 Ernest Maness – Secretary/Treasurer

  
 Ryan Griglak - President