

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
June 8, 2020
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:32 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Leroy Roberts, Terri Muller and Scott Story. Also present were District Manager Jan Nelson via phone, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. There was no one in the audience.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: May 11, 2020
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

There was no one in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Approval of 2019 Audit

A draft of the 2019 audit was presented to the Board. Ms. Nelson stated that minor revisions were needed but they did not affect the financial aspect of the audit.

Mrs. Muller made a motion to approve the 2019 Audit with the minor revisions stated by Ms. Nelson. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

- b. Old Castle SW Group Pay Request #10 Retainage in the Amount of \$105,965.44 for the Carpenter Area Sewer Replacement Project

Old Castle SW Group has completed the Carpenter Area Sewer Replacement Project and per statute the final payment was advertised in The Journal in print and online May 20 – June 3, 2020. Pay request #10 is the 5% retainage in the amount of \$105,965.44.

The Board requested that Ms. Nelson obtain in writing approval from the City of Cortez that the street work was satisfactory.

Mr. Story made a motion to approve Old Castle SW Group Pay Request #10, release of the 5% retainage in the amount of \$105,965.44 for the Carpenter Area Sewer Replacement Project. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

6. OLD BUSINESS OF THE BOARD

- a. Approval to Continue Emergency Declaration

On March 25, 2020 the attorney for the Cortez Sanitation District recommended that Ms. Nelson file a Declaration of Local Disaster Emergency due to the COVID-19 Pandemic. This declaration gives Ms. Nelson extra flexibility and authority to do what is necessary during the period of the declared disaster.

Resolution 2 Series 2020 Declaration of Local Disaster Emergency was approved on March 30, 2020 and was valid until the next Regular Board Meeting on April 13, 2020. This resolution has to be approved monthly at each Regular Board Meeting until canceled.

Mr. Roberts made a motion to approve Resolution 2 Series 2020 Continuation of Declaration of Local Disaster Emergency. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

7. BOARD INFORMATION

None

8. ADJOURNMENT

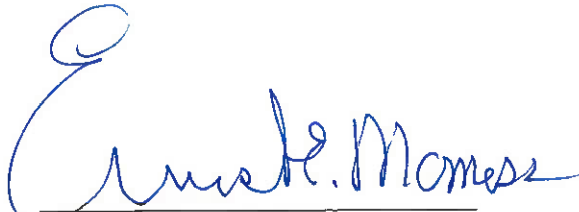
Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The meeting adjourned at 6:00 p.m.



Ryan Griglak - President



Ernest Maness – Secretary/Treasurer