

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
August 10, 2020
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak and Leroy Roberts. Board members Terri Muller and Scott Story were absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. There was no one in the audience.

2. EXCUSE ABSENT BOARD MEMBERS

Mr. Griglak made a motion to excuse Mrs. Muller and Mr. Story from this board meeting. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	n/a	n/a

3. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: July 13, 2020
 - 2. Special Meeting: July 28, 202
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	absent

4. AUDIENCE PARTICIPATION AND COMMUNICATION

There was no one in the audience.

5. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

6. BUSINESS OF THE BOARD

- a. Approval to sign Paymentus Contract

Ms. Nelson has been working with Paymentus, a payment platform that accepts a variety of payment methods. There is no cost to the District. The customer will be charged a convenience fee by Paymentus if they choose to pay through this platform. This is a five-year term requirement.

This item was tabled until the full Board is present to discuss the contract.

7. OLD BUSINESS OF THE BOARD

- a. Approval to sign Bill Payment Services Contract

Bill Payment Services is to utilize a payment kiosk for accepting customer payments. This item was tabled until the full Board is present to discuss the contract.

- b. Approval to Continue Emergency Declaration

On March 25, 2020 the attorney for the Cortez Sanitation District recommended that Ms. Nelson file a Declaration of Local Disaster Emergency due to the COVID-19 Pandemic. This declaration gives Ms. Nelson extra flexibility and authority to do what is necessary during the period of the declared disaster.

Resolution 2 Series 2020 Declaration of Local Disaster Emergency was approved on March 30, 2020 and was valid until the next Regular Board Meeting on April 13, 2020. This resolution has to be approved monthly at each Regular Board Meeting until canceled.

Mr. Maness made a motion to approve Resolution 2 Series 2020 Continuation of Declaration of Local Disaster Emergency. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	absent

8. BOARD INFORMATION

None

9. ADJOURNMENT

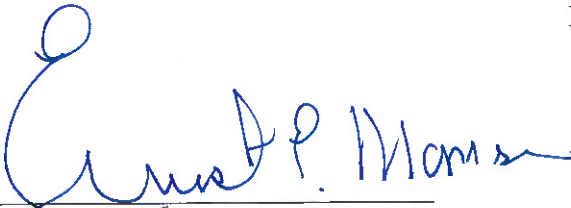
Having no further business to come before the Board, Mr. Maness made a motion to adjourn. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	absent

The meeting adjourned at 5:56 p.m.



Ryan Griglak - President



Ernest Maness – Secretary/Treasurer