

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
March 8, 2021
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:31 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak, Leroy Roberts, Scott Story and Terri Muller. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. The following people were in the audience:

<u>Name</u>	<u>Company or Topic of Interest</u>
Ann L. Wetton	
Dave Waters	D & L Construction
Kathy Stone	
Sandra Harris	
Josh Mischke	
James A. Mischke	
Terry Smith	
Catherine Carella	SGM Engineering

Mr. Roberts made a motion to move the following items on the agenda to the beginning of the meeting.

- a. **BUSINESS OF THE BOARD** - Discussion with Catherine Carella of SGM Engineering and Dave Waters of D & L Construction regarding the Wastewater Treatment Plant Site Improvement Project
- b. **BUSINESS OF THE BOARD** - Discussion with Sandra Harris regarding sewer issues on E. Empire and State St.

Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

- 5a. **BUSINESS OF THE BOARD** - Discussion with Catherine Carella of SGM Engineering and Dave Waters of D & L Construction regarding the Wastewater Treatment Plant Site Improvement Project

D & L Construction was the low bidder last year on the Wastewater Treatment Plant Site Improvement Project in 2020. At the time Colorado Governor Polis has issued Public Health Order 20-22 an order closing all non-essential businesses and Public Health Order 20-24 Implementing Stay at Home Requirements. Due to these orders and the possible reduction and or delay in receiving revenue the Board tabled the awarding of the project to a later date.

Due to the ongoing uncertainty, the Board wants to split the project up and approve portions as funds are available.

Mr. Roberts made a motion to approve D & L Construction, LLC to move forward with Phase I of the Wastewater Treatment Plant Site Improvement Project in the amount of \$59,260. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

5b. **BUSINESS OF THE BOARD** - Discussion with Sandra Harris regarding sewer issues on E. Empire and State St.

Sandra Harris owns the property at the southeast corner of E. Empire St. and State St.. Two other properties have their sewer service lines connected through her sewer service line. This has caused issues and she would like them taken off her line. She is requesting that the District install a main line along State St. to connect them, plus one other property that currently has a septic tank. A main line would involve using the CDOT right-of-way and overall this would be very costly to the District to take care of personal service sewer lines. Staff has recommended to Ms. Harris that she grant an easement to the other property owners and they could run lines in the same trench from their property, across hers into our main line on E. Empire. Each property owner would be responsible for the maintenance of their individual line.

Mr. Story made a motion to table this discussion until the next board meeting. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

2. **CONSENT AGENDA** – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: February 8, 2021
- b. Approval of the Expense Vouchers

Mrs. Muller made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

3. **AUDIENCE PARTICIPATION AND COMMUNICATION**

All audience members had departed after the Business of the Board items had been addressed.

4. MONTHLY REPORTS

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

Ms. Nelson noted that the District’s Attorney is working with the Montezuma County attorney on the transfer of 40 acres of land adjacent to the landfill that was discussed at the February 8, 2021 Board meeting.

5. BUSINESS OF THE BOARD

- c. Discussion with Catherine Carella of SGM Engineering and Dave Waters of D & L Construction regarding the Cortez Sanitation District Wastewater Treatment Plant Site Improvement Project

This item was approved by the Board to be moved to the beginning of the meeting.

- d. Discussion with Sandra Harris regarding sewer issues on E. Empire and State St.

This item was approved by the Board to be moved to the beginning of the meeting.

6. OLD BUSINESS OF THE BOARD

- a. Approval to Continue Emergency Declaration

On March 25, 2020 the attorney for the Cortez Sanitation District recommended that Ms. Nelson file a Declaration of Local Disaster Emergency due to the COVID-19 Pandemic. This declaration gives Ms. Nelson extra flexibility and authority to do what is necessary during the period of the declared disaster.

Resolution 2 Series 2020 Declaration of Local Disaster Emergency was approved on March 30, 2020 and was valid until the next Regular Board Meeting on April 13, 2020. This resolution must be approved monthly at each Regular Board Meeting until canceled.

Mr. Roberts made a motion to approve Resolution 2 Series 2020 Continuation of Declaration of Local Disaster Emergency. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

7. BOARD INFORMATION

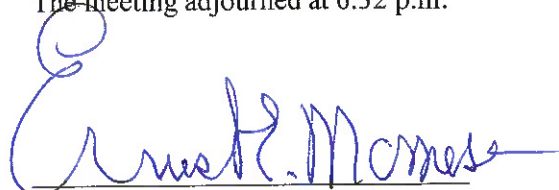
None

8. ADJOURNMENT

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	yes

The meeting adjourned at 6:32 p.m.


Ernest Maness – Secretary/Treasurer



Ryan Griglak - President