

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
April 12, 2021
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:35 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Ernest Maness, Ryan Griglak and Scott Story. Board Members Teri Muller and Leroy Roberts were absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes. The following people were in the audience:

<u>Name</u>	<u>Company or Topic of Interest</u>
Kathy Stone	E. Empire & State St. connections
James A. Mischke	E. Empire & State St. connections
Terry Smith	E. Empire & State St. connections

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: March 8, 2021
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	absent	absent	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one came forward.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Acceptance of Wastewater Treatment Plant Site Improvement Project Phase I – Concrete and approval to pay D & L Construction the full contract amount of \$59,260.

D & L Construction has completed the Wastewater Treatment Plant Site Improvement Project Phase I. The engineer has submitted the Certificate of Substantial Completion.

Mr. Story made a motion to approve the acceptance of the Wastewater Treatment Plant Site Improvement Project Phase I and to pay D & L Construction \$59,260. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	absent	absent	yes

Mr. Roberts arrived at 5:47 pm

Mr. Maness made a motion to excuse Mrs. Muller from this meeting. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	n/a	yes

6. OLD BUSINESS OF THE BOARD

- a. Discussion regarding installing a new main line at E. Empire and State St.

Sandra Harris owns the property at the southeast corner of E. Empire St. and State St.. Two other properties have their sewer service lines connected through her sewer service line. This has caused issues and she would like them taken off her line. She is requesting that the District install a main line along State St. to connect them, plus one other property that currently has a septic tank. A main line would involve using the CDOT right-of-way and overall this would be very costly to the District to take care of personal service sewer lines.

Staff presented various options for sewer line locations and a few long-term maintenance solutions were discussed. Property owners present will work with remaining owner for a solution. No action was taken.

- b. Approval to Continue Emergency Declaration

On March 25, 2020 the attorney for the Cortez Sanitation District recommended that Ms. Nelson file a Declaration of Local Disaster Emergency due to the COVID-19 Pandemic. This declaration gives Ms. Nelson extra flexibility and authority to do what is necessary during the period of the declared disaster.

Resolution 2 Series 2020 Declaration of Local Disaster Emergency was approved on March 30, 2020 and was valid until the next Regular Board Meeting on April 13, 2020. This resolution must be approved monthly at each Regular Board Meeting until canceled.

Mr. Story made a motion to approve Resolution 2 Series 2020 Continuation of Declaration of Local Disaster Emergency. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	yes

7. BOARD INFORMATION

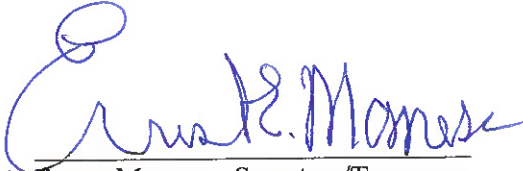
None

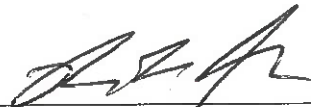
8. ADJOURNMENT

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mr. Story seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	absent	yes

The meeting adjourned at 5:50 p.m.


Ernest Maness – Secretary/Treasurer


Ryan Griglak - President