

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
March 14, 2022
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:30 p.m. at the District Administrative Office by Board Vice - President Teri Muller. The Board members present were Teri Muller, Ernest Maness and Leroy Roberts. Board President Ryan Griglak and Board member Scott Story were absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

Mr. Roberts made a motion to excuse Mr. Griglak and Mr. Story from this meeting. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
n/a	yes	yes	yes	n/a

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: February 14, 2022
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
excused	yes	yes	yes	excused

3. AUDIENCE PARTICIPATION AND COMMUNICATION

<u>Name</u>	<u>Company/Topic</u>
Bryce Kurtz	Cortez Sanitation District Intern

4. MONTHLY REPORTS

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Mr. Hayes introduced Intern Bryce Kurtz to the Board. Bryce will be performing various tests for the next three months.

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

None

6. OLD BUSINESS OF THE BOARD

a. Discussion and action on Master Plan

District staff contacted engineering companies requesting quotes for a Master Plan. SGM Engineering and MSK Consulting, LLC were the two lowest bidders. The Board was concerned that MSK Engineering wasn't given the same information as SGM Engineering to base a comparable quote.

Ms. Nelson contacted MSK Consulting, LLC and requested a new quote that would include a broader scope of work comparable to SGM Engineering's scope of work.

The quotes received were:

<u>Company</u>	<u>Quote</u>
SGM Engineering	\$58,500 not to exceed \$60,000
MSK Consulting, LLC	\$67,200 plus expenses

Ms. Nelson recommended SGM since their quote was lower and they are familiar with our plant and collection system.

The Board tabled the decision until more Board members were present.

b. Discussion on screw press

The Board and staff discussed the on-going issue of the screw press. Huber Technologies performed a pilot test in early March and the results were very good. Purchasing a new screw press will cost approximately \$800,000 with one year lead time. Repairing the screw press would cost approximately \$70,000 and would have to be repeated at unknown intervals. The Board requested a special meeting be held so other Board members could be present before a motion is made.

7. BOARD INFORMATION

- a. Board Election in May. The Election has been cancelled as only one nomination form was received for 2 seats.

8. ADJOURNMENT

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
excused	yes	yes	yes	excused

The meeting adjourned at 6:18 p.m.



Teri Muller - Vice President



Ernest Maness – Secretary/Treasurer