

**CORTEZ SANITATION DISTRICT  
REGULAR BOARD MEETING  
2908 SOUTH BROADWAY  
May 9, 2022  
5:30 p.m.**

**1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL**

The meeting was called to order at 5:31 p.m. at the District Administrative Office by Board President Ryan Griglak. The Board members present were Teri Muller, Ernest Maness, Ryan Griglak and Leroy Roberts. Board member Scott Story was absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

Mr. Roberts made a motion to excuse Mr. Story from this meeting. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	n/a

**2. CONSENT AGENDA** – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
  - 1. Regular Meeting: April 11, 2022
- b. Approval of the Expense Vouchers

Mr. Maness made a motion to approve the consent agenda. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	excused

**3. AUDIENCE PARTICIPATION AND COMMUNICATION**

<u>Name</u>	<u>Company/Topic</u>
Bryce Kurtz	Cortez Sanitation District Intern
Rich Landreth	Upcoming Board Vacancy

**4. MONTHLY REPORTS**

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

**5. BUSINESS OF THE BOARD**

a. Possible Appointment of Board Member and Oath of Office

Mr. Story held an appointed position and was up for election on May 3, 2022. Mr. Story chose not to run for election. Mr. Griglak was term limited. There were not any candidates for the May 3, 2022 election. Luann Meyer, of the Law Office of McCabe, Lovett and McCabe the District’s designated election official, issued a Notice of Cancellation and Certified Statement of Results for the May 3, 2022 election. Due to lack of candidates Mr. Griglak was eligible to be reappointed. The following people were then appointed by the Board to fill the two vacant positions:

Mr. Rich Landreth	appointed until the next election
Mr. Ryan Griglak	appointed until the next election

Mrs. Muller made a motion to appoint Richard Landreth to the Board and seat him at the June 13, 2022 Board Meeting. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	excused

Mrs. Muller made a motion to reappoint Ryan Griglak to the Board. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
abstain	yes	yes	yes	excused

Mrs. Muller administered the Oath of Office to Ryan Griglak and Richard Landreth.

b. Approval to suspend billing for customer at 937 N. Henry for 6 months

The Reynolds family of 937 N. Henry called and informed the District that their house was destroyed by fire in April. Per District Rules and Regulations Chapter 11, 11.1.E we are able to temporarily waive the monthly service fee for a building destroyed by fire.

Mr. Roberts made a motion to suspend the monthly service fee at 937 N. Henry for 6 months. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	excused

**6. OLD BUSINESS OF THE BOARD**

a. Discussion on Purchasing Screw Press Before 11% Price Increase

The District has been informed by Huber, the manufacturer of the screw press the District has chosen to purchase, that effective May 15, 2022 their prices are increasing by 11%. At the April 11, 2022 Board meeting Ms. Nelson recommended delaying the purchase of a new screw press until after the District had worked with SGM Engineering on the Master Plan.

Ms. Nelson spoke to a representative of the USDA Rural Development at the Colorado Rural Water Conference in May and discovered that the District was approved for a 80/20 grant/loan since before she became District Manager. Equipment is eligible under this 80/20 grant/loan. Due to this new information Ms. Nelson is recommending that an order be placed for the Huber screw press. There is approximately a 10-month lead time on the delivery.

After discussion, Mrs. Muller made a motion to purchase the Huber screw press contingent upon obtaining an 80/20 grant/loan from the USDA Rural Development. Mr. Roberts seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
yes	yes	yes	yes	excused

**7. BOARD INFORMATION**

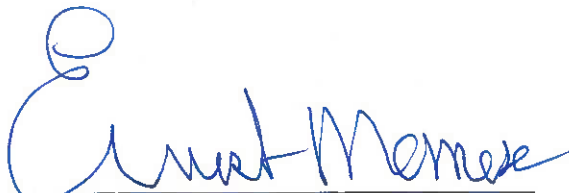
- a. The SDA Regional Workshop will be held in Durango on June 27<sup>th</sup> from 11:30 – 4:00. Please let Ms. Nelson know if you plan to attend.

**8. ADJOURNMENT**

Having no further business to come before the Board, Mr. Roberts made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Story
Yes	yes	yes	yes	excused

The meeting adjourned at 6:05 p.m.

  
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Ryan Griglak - President  
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Ernest Maness – Secretary/Treasurer