

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
July 11, 2022
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:32 p.m. at the District Administrative Office by Board Chairman Ryan Griglak. The Board members present were Teri Muller, Ernest Maness, Ryan Griglak, Richard Landreth and Leroy Roberts by phone. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: June 13, 2022
- b. Approval of the Expense Vouchers

Mrs. Muller made a motion to approve the consent agenda. Mr. Landreth seconded the motion. The vote was as follows:

| | | | | |
|---------|--------|---------|--------|----------|
| Griglak | Maness | Roberts | Muller | Landreth |
| yes | yes | yes | yes | yes |

3. AUDIENCE PARTICIPATION AND COMMUNICATION

| <u>Name</u> | <u>Company/Topic</u> |
|--------------------|-------------------------------|
| Stephen Candelaria | Candelaria Construction, Inc. |
| Jack Simpson | Candelaria Construction, Inc. |

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Award of Contract for City Park Sewer Replacement Project

The City of Cortez is building a park on the vacant lot at the corner of Oak and 7th Streets, former site of the Montezuma-Cortez High School. Before construction begins the District needs to replace sewer lines in and around the area.

A Request for Bids was advertised and a mandatory walk-through was performed in June 2022. The deadline for bids was 4:00 pm on July 6, 2022 at the District’s Administrative Office at 2908 S. Broadway.

There were also two add alternates. Alternate 1 – Bore under Concrete pads and Alternate 2 – Slip Line Existing Mains for Service Use. Three bids were received. They are:

| <u>Contractor</u> | <u>Base Bid Amount</u> | <u>Alternate 1</u> | <u>Alternate 2</u> | <u>Total Cost</u> |
|-------------------------------|------------------------|--------------------|--------------------|-------------------|
| Candelaria Construction, Inc. | \$278,178.68 | \$16,000.00 | \$12,450.00 | \$306,628.68 |
| Ramco Development | \$377,645.00 | no bid | \$28,265.00 | \$405,910.00 |
| Williams Construction | \$436,660.27 | \$19,300.88 | \$49,866.22 | \$505,827.37 |

The District’s engineer, Travis Mooney PE of SEH Inc., has reviewed the bids and recommends awarding the project to Candelaria Construction, Inc.

Mr. Maness made a motion to award the contract for the City Park Sewer Replacement Project to Candelaria Construction, Inc. in the amount of \$306,628.68. Mrs. Muller seconded the motion. The vote was as follows:

| | | | | |
|---------|--------|---------|--------|----------|
| Griglak | Maness | Roberts | Muller | Landreth |
| yes | yes | yes | yes | yes |

b. Discussion and Direction on Paid Family and Medical Leave Insurance (FAMLI) program

In November of 2020 Colorado voters approved Proposition 118 which is a state-run Paid Family and Medical Leave Insurance (FAMLI) program that begins January 1, 2024. Both employers and employees will contribute to the program.

Government agencies may opt out of the program. If the District chooses to opt out, the employees can still participate by paying their own portion of the premium while still receiving the same benefits as if the District had contributed to the program.

Mrs. Muller directed the District Manager, Jan Nelson, to prepare the documents and the resolution to opt out of the Paid Family and Medical Leave Insurance (FAMLI) program and advertise for a public hearing to be held at an upcoming Board meeting. Mr. Landreth seconded the motion. The vote was as follows:

| | | | | |
|---------|--------|---------|--------|----------|
| Griglak | Maness | Roberts | Muller | Landreth |
| yes | yes | yes | yes | yes |

c. Approval to Contract with Ramco Development, LLC to Replace 378’ of sewer line

On July 2, 2022 Denny’s Diner reported a plugged sewer line. District crews responded and during the clearing of the sewer line they discovered the District’s line was in poor condition.

After further investigation the line is collapsing down to the gas station at Main & Cactus Streets.

Mrs. Muller made a motion to approve a contract with Ramco Development to replace 378' of sewer line at a cost not to exceed \$60,000. Mr. Roberts seconded the motion. The vote was as follows:

| | | | | |
|---------|--------|---------|--------|----------|
| Griglak | Maness | Roberts | Muller | Landreth |
| yes | yes | yes | yes | yes |

6. OLD BUSINESS OF THE BOARD

None

7. BOARD INFORMATION

- a. The SDA Annual Conference will be held in Keystone on September 13th-15th. Please let Ms. Nelson know if you plan to attend.

8. ADJOURNMENT

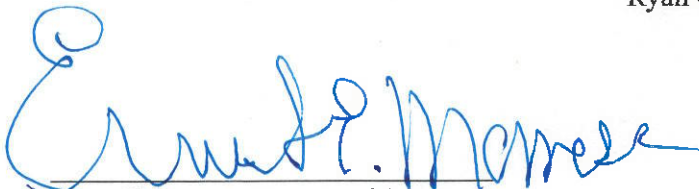
Having no further business to come before the Board, Mrs. Muller made a motion to adjourn. Mr. Maness seconded the motion. The vote was as follows:

| | | | | |
|---------|--------|---------|--------|----------|
| Griglak | Maness | Roberts | Muller | Landreth |
| Yes | yes | yes | yes | yes |

The meeting adjourned at 6:17 p.m.



Ryan Griglak - Chairman



Ernest Maness – Secretary/Treasurer