

**CORTEZ SANITATION DISTRICT  
REGULAR BOARD MEETING  
2908 SOUTH BROADWAY  
August 8, 2022  
5:30 p.m.**

**1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL**

The meeting was called to order at 5:32 p.m. at the District Administrative Office by Board Chairman Ryan Griglak. The Board members present were Teri Muller, Ryan Griglak and Richard Landreth. Ernest Maness and Leroy Roberts were absent. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

Mrs. Muller made a motion to excuse Mr. Maness and Mr. Roberts from this meeting. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	n/a	n/a	yes	yes

**2. CONSENT AGENDA** – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
  - 1. Regular Meeting: July 11, 2022
- b. Approval of the Expense Vouchers

Mrs. Muller made a motion to approve the consent agenda. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	excused	excused	yes	yes

**3. AUDIENCE PARTICIPATION AND COMMUNICATION**

<u>Name</u>	<u>Company/Topic</u>
Darrell Butler	Septic at 1928 S. Broadway

**4. MONTHLY REPORTS**

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

**5. PUBLIC HEARING**

a. Public Hearing on Paid Family and Medical Leave Insurance (FAMLI) program

Mr. Griglak opened the public hearing for comments. No one in the audience came forward. Mr. Griglak closed the public hearing.

**6. BUSINESS OF THE BOARD**

a. Discussion and Possible Approval of Request for a Sewer Line Exemption at 1928 S. Broadway

The property at 1928 S. Broadway is located within the Cortez Sanitation District (District) boundaries and has a working septic system. District policy states in the Rules and Regulations 9.2.A (Resolution 5 Series 2017) the following:

*All existing Buildings and /or Dwelling Units within the District shall connect to the District's Facilities when such Facilities are capable of furnishing service and when a Sewer Main is available within 400 feet of the property upon which the Building is situated. If this requirement to connect creates an undo hardship on a property owner, they may appeal to the Board of Directors by contacting the District office.*

In 2021 Barbara and Dan Kirk were selling the property. The Kirk's had been paying the monthly sewer service fee even though they never connected to the District's sewer system as they were required. The District Board at the time agreed to postpone the requirement to connect to the District's sewer system until the property was sold. The Board also agreed to give the buyer a \$5000 credit for the Plant Investment Fee with the stipulation that the connection must be completed within one year of close of escrow on the property.

Darrell Butler purchased the property in September of 2021. He is requesting an exemption to connect to the District's sewer system. He states the following:

- Cracks in original lath and plaster from utility work performed along Hwy 491 a few years ago
- Bedrock sub-strata between the home and the access point on Hwy 491
- Existing utility company lines conflict with mandated sewer line connection
- Financial hardship for homeowner

After discussion, Mrs. Muller made a motion to grant an exemption to connect contingent upon the following:

- Required to connect to the District's sewer system when the septic system fails
- Septic system is inspected by a licensed engineer and permit is up to date with the county
- Plant Investment Fee will be required at time of connection to the District's sewer system

Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	excused	excused	yes	yes

- b. Discussion and Possible Approval to Pursue a Loan with the Department of Local Affairs (DOLA) and Colorado Department of Public Health and Environment (CDPHE) to Connect Two Mobile Home Parks to the District’s Sewer System

Colorado Department of Public Health and Environment (CDPHE) has contacted the District inquiring if the District would be willing to obtain a loan from Department of Local Affairs (DOLA) to enable Elegant Hills mobile home park to connect to our sewer system. Since the park is privately owned, they are not eligible for this funding. The loan would be paid by the user fees assessed to the park. CDPHE will provide more information once the Board has approved and begins the process of obtaining a loan/grant.

Mrs. Muller directed Ms. Nelson, District Manager, to begin the process of obtaining a loan/grant with DOLA and Colorado Water & Power Authority for the purpose of connecting sewer systems to the District’s system. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	excused	excused	yes	yes

**7. OLD BUSINESS OF THE BOARD**

- a. Board Discussion on Paid Family and Medical Leave Insurance (FAMLI) program and adoption of Resolution 2 Series 2022 Declining Participation in the FAMLI Program

In November of 2020 Colorado voters approved Proposition 118 which is a state-run Paid Family and Medical Leave Insurance (FAMLI) program that begins January 1, 2024. Both employers and employees would contribute to the program.

Government agencies may opt out of the program. If the District chooses to opt out, the employees can still participate by paying their own portion of the premium while still receiving the same benefits as if the District had contributed to the program.

At the July 11, 2022 Regular Board Meeting, Mrs. Muller directed the District Manager, Jan Nelson, to prepare the documents and the resolution to opt out of the Paid Family and Medical Leave Insurance (FAMLI) program and advertise for a public hearing to be held at an upcoming Board meeting.

The public hearing was held earlier in this meeting. No one from the audience came forward to speak.

Mr. Landreth made a motion to opt out of participation in the Paid Family and Medical Leave Insurance (FAMLI) program and approve Resolution 2 Series 2022 Declining Participation in the FAMLI Program. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	excused	excused	yes	yes

**8. BOARD INFORMATION**

a. The SDA Annual Conference will be held in Keystone on September 13<sup>th</sup>-15<sup>th</sup>.

Mrs. Muller & Mr. Griglak confirmed that they will not be able to attend.

**9. ADJOURNMENT**

Having no further business to come before the Board, Mr. Landreth made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	excused	excused	yes	yes

The meeting adjourned at 6:17 p.m.

  
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Ryan Griglak - Chairman

  
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Terri Muller – Vice Chairman