

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
September 12, 2022
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:33 p.m. at the District Administrative Office by Board Chairman Ryan Griglak. The Board members present were Teri Muller, Ryan Griglak, Richard Landreth and Ernest Maness. Board member Leroy Roberts and District Manager Jan Nelson attended via phone. They were attending the Special District Association Conference in Keystone, CO. Also present were Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: August 8, 2022
- b. Approval of the Expense Vouchers

Mr. Landreth made a motion to approve the consent agenda. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager's Report
- b. Supervisor's Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. PUBLIC HEARING

a. Public Hearing on Paid Family and Medical Leave Insurance (FAMLI) program

The District would like to facilitate the payments for the employees who opt in to the Family and Medical Leave Insurance (FAMLI) program.

Mr. Roberts made a motion to open a public hearing for comments. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

No one was in the audience.

Mrs. Muller made a motion to close the public hearing. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

6. BUSINESS OF THE BOARD

a. Discussion and Possible Award of bid to Ramco Developments for the 2022 Manhole Rehabilitation Project in the amount of \$293,110

In late July the District advertised that it would be accepting bids for the 2022 Manhole Rehabilitation Project. The project consists of rehabilitating deteriorating manholes mainly along Highway 491. The bids were due by 3:00 pm on August 24, 2022.

Only one bid was received. That bid was from Ramco Development LLC in the amount of \$293,110. The budget for this project was \$250,000. The project engineer, Catherine Carella of SGM Engineering consulted with other manhole rehabilitation contractors and found that the bid amount was fair. Ms. Carella recommends accepting the bid from Ramco Development LLC in the amount of \$293,110.

District manager, Ms. Nelson stated that funds are available to cover the \$43,000 difference between the budgeted amount and bid amount.

Mr. Maness made a motion to award the contract for the 2022 Manhole Rehabilitation Project to Ramco Development LLC in the amount of \$293,110. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

7. OLD BUSINESS OF THE BOARD

- a. Board Discussion on Paid Family and Medical Leave Insurance (FAMLI) program and adoption of Resolution 3 Series 2022 Amended Resolution Declining Participation in the FAMLI Program

In November of 2020 Colorado voters approved Proposition 118 which is a state-run Paid Family and Medical Leave Insurance (FAMLI) program that begins January 1, 2024. Both employers and employees would contribute to the program.

Government agencies may opt out of the program. If the District chooses to opt out, the employees can still participate by paying their own portion of the premium while still receiving the same benefits as if the District had contributed to the program.

At the August 8, 2022 the Board approved Resolution 2 Series 2022 Declining Participation in the FAMLI Program. The District would like to facilitate the payments for the employees who opt in to the Family and Medical Leave Insurance (FAMLI) program. Resolution 3 Series 2022 Amended Resolution Declining Participation in the FAMLI Program was presented to the Board to allow the facilitation of these payments.

Mrs. Muller made a motion to adopt Resolution 3 Series 2022 Amended Resolution Declining Participation in the FAMLI Program. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

8. BOARD INFORMATION

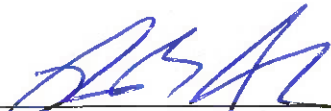
- a. None


9. ADJOURNMENT

Having no further business to come before the Board, Mr. Landreth made a motion to adjourn. Mrs. Muller seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
yes	yes	yes	yes	yes

The meeting adjourned at 5:49 p.m.


Ryan Griglak - Chairman


Ernest Maness – Secretary/Treasurer