

**CORTEZ SANITATION DISTRICT
REGULAR BOARD MEETING
2908 SOUTH BROADWAY
November 14, 2022
5:30 p.m.**

1. CALL TO ORDER / OPENING PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 5:37 p.m. at the District Administrative Office by Board Vice Chairman Terri Muller. The Board members present were Ernest Maness and Richard Landreth. Board members absent were Ryan Griglak and Leroy Roberts. Also present were District Manager Jan Nelson, Collection System Supervisor Jim Webb and Plant Supervisor Peter Hayes.

Mr. Maness made a motion to excuse Mr. Griglak and Mr. Roberts from this meeting. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
n/a	yes	n/a	yes	yes

2. CONSENT AGENDA – All of these items may be enacted upon by one motion and approved. Any item may be removed and considered as a separate item if requested by a Board Member.

- a. Approval of Minutes
 - 1. Regular Meeting: October 10, 2022
- b. Approval of the Expense Vouchers

Mr. Landreth made a motion to approve the consent agenda. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	excused	yes	yes

3. AUDIENCE PARTICIPATION AND COMMUNICATION

No one was in the audience.

4. MONTHLY REPORTS

- a. Manager’s Report
- b. Supervisor’s Reports: Plant Stats & Collection Stats

Each Board Member was given a copy of the monthly reports from the District Manager, Collection System Supervisor and Plant Supervisor. Questions on the content of the reports were answered by Ms. Nelson, Mr. Webb and Mr. Hayes.

5. BUSINESS OF THE BOARD

- a. Approval to pay Candelaria Construction invoice in the amount of \$158,974.76. This invoice includes Change Order #1 for rock removal.

Candelaria Construction has submitted Payment Application #2 in the amount of \$158,974.76. This payment application includes Change Order #1 (rock removal) in the amount of \$32,155. This project is now 90% complete and is estimated to take two more weeks for completion.

Mr. Maness made a motion to approve Payment Application #2 in the amount of \$158,974.76 including Change Order #1 in the amount of \$32,155. Mr. Landreth seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	excused	yes	yes

6. OLD BUSINESS OF THE BOARD

- a. Capital Improvement Plan, revised

SGM Engineering, the project engineer for the Capital Improvement Plan, has submitted a revised plan. Board will review the revised plan and make comments at a future board meeting.

- b. Discussion and preliminary approval of Proposed Budget. Approval to advertise Public Hearing and Revised Fee Schedule

Ms. Nelson presented a draft of the 2023 Proposed Budget. After discussion the Board requested that Ms. Nelson increase the budgeted amount for the South Cedar Line Replacement Project from \$650,000 to \$800,000.

Mr. Landreth made a motion to increase the budgeted amount for the South Cedar Line Replacement Project to \$800,000 and advertise the Public Hearing and Revised Fee Schedule in The Journal on November 30, 2022. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	excused	yes	yes

7. BOARD INFORMATION


None

8. ADJOURNMENT

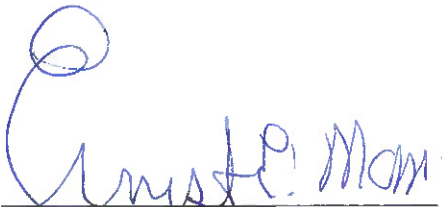
Having no further business to come before the Board, Mr. Landreth made a motion to adjourn. Mr. Maness seconded the motion. The vote was as follows:

Griglak	Maness	Roberts	Muller	Landreth
excused	yes	excused	yes	yes

The meeting adjourned at 6:13 p.m.



Terri Muller – Vice Chairman



Ernest Maness – Secretary/Treasurer